

Pepper Tree H.O.A. Architectural Review Request

Submission and approval of this request must be made to the Architectural Committee prior to starting your planned change or addition. Beginning work on non-submitted or unapproved projects may subject the Owner to corrective measures and additional expense. The Architectural Committee meets as needed to review requests. This request should be given to the Chairperson of the Architectural Committee, or may be mailed to:

Pepper Tree Architectural Committee - 1213 Culbreth Dr. - WILMINGTON, NC 28405

DATE: _____ PROPERTY ADDRESS: _____

HOMEOWNER APPLICANT NAME: _____ email: _____

PHONE: _____ Fax: _____

TYPE OF ADDITION OR CHANGE: _____

DESCRIPTION OF PROJECT: _____

HEIGHT: _____ WIDTH _____ DEPTH _____ COLOR _____ COMPOSITION _____

CONTRACTOR EXPECTED TO PERFORM WORK: _____

Building Permit needed: Yes No If Yes, Permit # _____

Please also submit any other applicable drawings or information such as survey/plot plan marked with your request, paint swatches, etc. Please supply as many details as possible in order to expedite the review of your submission.

PLOT PLAN ENCLOSED: _____ PICTURE ENCLOSED _____ SPECIFICATIONS ENCLOSED _____

SIMPLE DRAWING MAY BE MADE ON BACK: IF APPLICABLE, TRY TO SHOW YOUR PROPERTY LINES, HOME PLACEMENT ON PROPERTY, APPLICABLE MEASUREMENTS, AND LOCATION OF CHANGES OR ADDITIONS.

Please include ALL drawings, color choices, etc. in order to expedite responses.

- THE COMMITTEE MAY REQUIRE ADDITIONAL DRAWINGS OR INFORMATION AS NEEDED -

DISPOSITION OF REQUEST:

DATE RECEIVED @ CSS _____ RECEIVED BY _____

DATE TO A.R.C. _____ REVIEW DATE: _____

DATE APPROVED: _____ DATE NOTIFIED: _____ NOTIFIED BY: _____

DATE DECLINED: _____ DATE NOTIFIED: _____ NOTIFIED BY: _____

REASON FOR DECLINING: _____