

**Brookside Gardens Homeowner's Association
Request For Fence Approval
January 2024**

Name: _____

Address: _____ Date: _____

Fence Style: (circle one) Shadow Box or Stockade
Fence Height: (circle one) 4 foot 5 foot 6 foot

Fence Stain: PPG Fence Stain SIK710-140 PPG located at 4125 Oleander Drive. Ask for "HOA Brookside Gardens" pricing. Suggest calling the store at 910-452-3289 to ensure they have it in stock.

All fences must be wood and built to the following standards:

- POSTS:**
- a) Must be 4" x 4" x 8'
 - b) Must be sunk at least 18 – 24" into the ground
 - c) Must be plumb and in a straight line except when skirting existing trees

- POSTHOLES:**
- a) Must be at least 8 – 12" in diameter
 - b) Must be completely filled with concrete to ground level

- PICKETS:**
- a) Must be 1" x 6" x 4' or 5' or 6' and flat topped or dog-eared
- (see diagram A & B below)

Fences must be stained within 6 months. The HOA Board may grant a 30-day extension when weather prohibits compliance. Plan on (2) coats of stain.

Gates must be forward facing, unless otherwise approved by the HOA Board.

Gate openings must be a minimum of 53" wide to allow lawn service contractor equipment to access the enclosed area.

The homeowner is responsible for ensuring the fence is built within property lines and does not encroach on any easement or other limitations.

Please use your foundation survey and draw the approximate fence location. Start at the rear corners of your home or at a point not to exceed 15' forward from the rear corners. See diagram C below. Also include gate locations. Please attach to the Request for Fence Approval and return to ACC.

CAUTION: Check the location of your sprinkler heads to make sure they will operate inside your planned fence. The homeowner is responsible for the cost of relocating sprinkler heads.

I understand the Architectural Control Committee (ACC) will review request, inspect improvement site, and reply in writing within 30 days. Also, an inspection may be required by the ACC during and at completion of the project. Homeowner agrees that no work may be performed prior to or in deviation from the terms of approval by ACC and that all materials submitted with this request are true and correct.

Date ACC Received _____ Contractor Name _____
Approved _____ Disapproved _____ Contractor Phone # or Email _____
ACC Signature _____ Date _____

