

**BROOKSIDE GARDENS ARCHITECTURAL CONTROL REQUEST**

**July 2023**

(supercedes January 2017)

Association documents require that before making any changes to your lot, a request for architectural review must be submitted to the Architectural Control Committee (ACC).

This form must be submitted by the person making a request for a proposed change to his/her lot. He/She is responsible for providing all information necessary to render a decision on their particular request. Any and all incomplete forms and/or requests with insufficient information will be automatically denied. Any and all changes must be made in accordance with the plans and specifications submitted and approved and may not deviate from said changes without prior approval by the ACC.

The sanction time limit for request consideration shall not begin until all information necessary for the review of the architectural request have been submitted. This request shall be deemed active for a period of six (6) months when the completed form and all necessary and relevant information is received.

**Please complete the form below and attach any/all plans and specifications showing the nature, kind, shape, height, materials and location of change or addition.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: Home \_\_\_\_\_ Other \_\_\_\_\_  
 Contractor Name & Number \_\_\_\_\_  
 Desired Start Date: \_\_\_\_\_ Anticipated Completion Date \_\_\_\_\_  
 Description of Changes or Additions: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I certify that I have read the above Architectural Control Form, the Declaration of Covenants, Conditions and Restrictions for my Association, the State Storm Water Permit No. SW8 990906 as well as the Rules, Regulations and restrictions pursuant to said Declaration regarding changes to my lot and hereby agree that I will abide by same. I agree that no work may be performed prior to or in deviation from the terms of approval by the ACC.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
**ACC Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Date \_\_\_\_\_**  
**ACC Approved with changes that are attached. \_\_\_\_\_**  
**Approval expires 6 months from ACC approval date.**  
**Signature : \_\_\_\_\_ (ACC) ACC Received : \_\_\_\_\_**